

Loop system (free of charge) (Main Hall only) Flipchart (free of charge) Projection screen

INFORMATION FOR OCCUPIERS

The Premises is a facility owned by the Diocese and which is primarily used by the Parish in conjunction with the Church and its services, including baptisms, weddings and funerals. It is available for use by groups associated with the Parish or for other purposes at the sole discretion of the Parish Priest.

The Premises can only be used for purposes which are consistent with the charitable objects of the Diocese. It is a condition that the Premises will not be used for any purpose which is contrary to the teachings of the Catholic Church or which could cause offence. At all times the Catholic nature of the Premises must be respected. Any breach or potential breach of this condition will mean that the use of the Premises is withdrawn.

The Occupier should read the enclosed "Conditions relating to the use of the Premises" in full and before signing and using the Premises.

The licence will not be binding until accepted and signed by the Parish Priest (or authorised signatory) and the licence is dated. The Parish Priest (at their sole discretion) may decline the booking.

All cheques and direct debits to be made payable to Bodmin RC Parish, account number 68166990, sort code 60-03-54. The hire of the Main Hall / Newman Room is subject to the conditions stated. Payment will be deemed to be acceptance of the conditions of hire. Until this form is returned your booking is provisional.

Please return completed Application form to: email address bodmin@prcdtr.org.uk or

The Secretary
St Mary's Parish Centre
St Mary's Road
Bodmin
Cornwall
PL31 INF

THANK YOU.

For Office Use Only

Customer Account.....Date.....Invoice

No.....Ref.

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Data Protection

Under the UK General Data Protection Regulations you have very specific rights which dictate how we collect and manage your data, these are outlined in The Diocese of Plymouth Privacy Notice, a copy of which can be made available for the Parish Office, the Diocese Data Protection Manager or you can download it at the following web link <https://www.plymouth-diocese.org.uk/wpcontent/uploads/2023111/Privacy-Notice-General-2023.pdf>

The Diocese Data Protection Manager can be contacted on dpm@prcdtr.org.uk

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